



CHEAM PAC Annual General Meeting

Date: June 12th 2025

Time: 7:05pm

Location: Cheam Elementary

1. CALL TO ORDER

1.1 Welcome & Acknowledgements

- We live, work and play on the traditional and unceded land of the Sto:lo Coast Salish Peoples

1.2 Attendance

- Tanya Cannon, Megan Melnyk, Alyssa Blondin, Rachelle Pinch, Melissa Graham, Emmy Kerr, Ashley Klaassen, Iain Gardner, Laurel Thornton

1.3 Ensure Quorum 4 execs present. Quorum established.

1.4 Approval of Agenda:

- Motion – Melissa Graham
- Seconded - Megan Melnyk

1.5 Approval of Minutes from previous meeting:

- Motion – Megan Melnyk
- Seconded – Emmy Kerr

1.6 Acknowledgements of 2024/2025 PAC Executive

- **Chair:** Shawn Gieselman
- **Vice Chair:** Melissa Graham
- **Treasurer:** Laurel Thornton
- **Secretary:** Emmy Kerr
- **DPAC Representative:** Tanya Cannon
- **Indigenous Liaison:** Rachelle Pinch

2. REPORTS

2.1 Principals Report

- Phenomenal year. 150 Years of Cheam Celebration made for a very special year. A few more fun things planned, including some activities planned for tomorrow (June 13th) in lieu of the waterslides, which were unfortunately cancelled.
- We seemed to have lots of volunteers this year and things ran very smoothly.
- Looking into next year, all classrooms close to capacity with a little bit of room in the French Immersion program if there are students wanting to attend come September. English stream is at capacity, which may pose a problem for in-catchment students wanting to enroll in September.
- The opening of the new Rosedale Elementary school has been delayed until September 2027. We should have more information. In the meantime, the Chilliwack School District has created a “What We Heard Report” regarding the Preliminary Boundary Review Discussion. The report can be found here:
 - <https://www.letstalksd33.ca/preliminary-boundary-review-2025>
- Question from Indigenous Representative: How many students enrolled at Cheam Elementary identify as Aboriginal? Answer from Principal – 21 students.

2.2 Chair Report

- Huge thanks to our exceptional volunteer base at Cheam; without you we couldn't be successful with such events as September Eat & Greet, Stay Safe at Home Course, Swag ordering, Trunk or Treat, Family Movie night, Pancake Breakfast, Family Skate Day, World Book Day, Break the Rules Day, Grade 5 Grad, and Summer Fun Day to name a few! 2025 saw the startup of Before & After School Care at Cheam, and Cheam Elementary celebrated 150 years as a school with a day of celebrating Cheam's past and present. Our School District has begun a Proposed Boundary Review by meeting with PAC and also hosted an info night for sharing information and exploring the impact of the Proposed Boundry Review would have on the Cheam community. Thanks again to all the volunteers, committee coordinators, and PAC executives – Cheam Elementary is truly a special school with exceptional participation at every level. Thank you for making this one of the best years yet!

2.3 Treasurers Report

- Year to Date Report does not include Break the Rules Day, which will add around \$1200.
- The grill purchased by PAC for subsequent hot dog days is listed under Miscellaneous

<i>2024-25 Year to Date</i>				
ITEM	APPROVED		ACTUAL	
INCOME				
Gaming Grant	\$4,800.00		\$ 4,960.00	
Hot Lunches + Milk Program	1,500.00		4,574.13	
Fundraising	4,000.00		3,954.15	
SD PAC Grant	150.00		150.00	
Total Incomes		\$ 10,450.00		\$ 13,638.28
				\$ 3,188.28
EXPENSES				
			Spent	Remaining
Athletic Department	1,200.00		1,200.00	-
Classroom Support (\$175/division + EA)	2,275.00		2,031.93	243.07
Field Trips	2,000.00		1,920.00	80.00
Library	700.00		697.24	2.76
Special Events Committee	750.00		729.29	20.71
Staff Appreciation	300.00		-	300.00
BCCPAC Membership	850.00		199.00	651.00
World Book Day (books for families)	1,250.00		1,250.00	-
Yearbook software	250.00		150.00	100.00
Munch-a-lunch fee	340.00		-	340.00
Miscellaneous costs	691.99		603.93	88.06
Grad Fund	850.00		18.08	831.92
FoodSafe Certification (Level 1)	100.00		-	100.00
Fruit Program	100.00		-	100.00
		11,656.99	8,799.47	2,857.52
Net Income/Loss		-\$1,206.99	\$ 4,838.81	

2.3 DPAC Report

- AGM was on May 29th. A member at large (MAL) was elected, but it was later found this person was ineligible to hold a position with DPAC so there are two vacant spots on the DPAC executive team.
- Advocacy Letter sent to Premier Eby to advocate for education funding to be reflective of inflation, as funding has not been keeping up with inflation.
- Those looking to volunteer soon and need a criminal review done, you can now apply online: <http://sd33/bc.ca/volunteering>

- No new information on the boundary review, aside from the “What We Heard” document (link available in Principal’s Report)
- Gaming Grant is due at the end of the month – Cheam has applied for it
- BCCPAC AGM was hybrid – there were lots of technology issues. There will be a Special General Meeting sometime this year, deadline to notify PAC’s is July 2nd. Highly recommend having someone attend. It is online only.
- Updated free and low-cost food resource can be found [here](#)
- DPAC voted on their updated Constitution and Bylaws, have a look to stay up to date:
 - <https://sd33.bc.ca/district-parent-advisory-council>
- Anyone can attend DPAC general meetings – which happen on the last Thursday of each month (excluding summer, December and March)
- Focus for next year:
 - next steps for anti-bullying
 - gaming and social media education
 - restorative justice education,
 - Consistent age-appropriate sexual education
 - substance use education
 - Suggest working with other districts with budget shortfalls
 - Learning how to communicate with government so they will listen
 - AI presentation updates
- If you have other education or advocacy you would like our District Parent Advisory Committee to focus on next year, send your suggestions via email:
 - Dpac@sd33.bc.ca

2.4 Committees Report(s)

Special Events:

Hot Lunches:

- The hot lunch committee would like to extend a gigantic thank you to Barb Wallace and Kaitrin Vit, without whom not one hot lunch would have been executed successfully. The return to hot dog days has seen a dramatic increase in hot lunch profit, along with Kaitrin's dedication to applying for and receiving more than one grocery store donation to offset costs. The biggest hits, besides hot dogs, are McDonald's and pizza days, which see the most orders. The committee is looking forward to further collaboration with a larger group of folks working on the background administration in 2025/2026.

Fundraising:

- A HUGE thank you to Carla Soutar for again taking on Fundraising and Hot Lunch this year!
- Fundraising in 2024/2025 was a challenge, with few folks on board to take on the roles in the background. The coupon books were successful to start the year off, followed by a swag order and a Christmas-specific fundraiser. The new year saw a Purdy's Easter order, Break the Rules Day, and another swag day, along with Summer Fun Day concession. This year, we were also able to do a concession at the 150 Celebration of the school, and also did a concession at Trunk or Treat, which is likely to take place again in coming

years. Having more folks participating in fundraising will see more success in the future.

Yearbook:

- 2024/2025 Grad Committee: Jenna Hauck, Tanja Tomlinson & David Williams.
- Tanja added graphics and designs to many pages
- David was great at scanning in our cover contest entries, clipping bits of kids drawings to use in the book, and creating several templates
- Jenna monitored the gmail account, receiving yearbook submissions, organized/edited photos, dealt with the student/staff portraits as well as class and team photos.
- Canva was used this year instead of Entourage. It was quite user friendly and less expensive. (\$150 CDN vs \$125 USD).
- It was a challenge to receive yearbook submissions from parents/teachers of in-class activities, field trips, etc for specific classrooms.
- For next year: more and earlier reminders for photo submissions.
- Cover contest was a huge success!
- Yearbook was sent to printers on June 10th and we should receive them by June 23.

Grade 5 Grad:

- Grade 5 graduation is on June 25 at Charis Camp. All the grade 5's will be participating in stations at Charis Camp that includes a ropes course, archery, climbing wall and swimming. Students will be served a cafeteria style lunch as well as make a tie dye shirt to take home. The students will be bussed to Charis Camp and then picked up by parents. Planning has been quite easy as Charis Camp does the running and supervising of the stations and a grad committee of 6 or 7 parents has taken up the rest of the work, mainly being putting together the gift bags which the grade 5's will take home at the end of the day. The gift bags will include the tie dye shirt the students make, as well as a personalized cup and some snacks and a drink. Thank you to the PAC for their funding and support of this project.

Special Events:

3. UNFINISHED BUSINESS/CARRIED OVER FROM LAST MEETING

- Discussion around how to use a surplus of hotdogs PAC purchased for fundraising, they are currently in the deep freeze (wieners and buns).
- Decision made to offer them to Mrs. Williams class and Mrs. Palmers class, who had planned to do a BBQ as a year-end event.
- Staff Appreciation Day: Discussion about still doing Staff Appreciation event for this year. \$300 remains in this year's budget. To be organized by Megan, Tanya and Emmy.

4. NEW BUSINESS

- Vote for Proposed PAC Budget 2025/2026.
 - Proposed PAC Budget was reviewed at the last meeting – no further questions or concerns.
 - Majority in favour of the proposed budget.
- Vote for 2025/2026 PAC Executives:

- **Chair:** Nominations - Megan Melnyk
 - No new nominations brought forward. Nomination for Megan stands and ELECTED.
 - **Vice Chair:** Nominations - Tanya Cannon; Megan Melnyk
 - Megan retracts her name.
 - No new nominations. Nomination for Tanya stands and ELECTED.
 - **Treasurer:** Nominations - Alyssa Blondin
 - No new nominations brought forward. Nomination for Alyssa stands and ELECTED.
 - Thank you to Laurel Thorton for 3 years of service!
 - **Secretary:** Nominations - Emmy Kerr
 - No new nominations brought forward. Nomination for Emmy stands and ELECTED.
 - **DPAC Representative:** Nominations - Tanya Cannon; Alyssa Blondin
 - Tanya retracts her name. Alyssa retracts her name.
 - Megan nominates Ashley Klaassen
 - Nomination for Ashley stands and ELECTED.
 - **Indigenous Liaison:** Nominations - Rachelle Pinch
 - No new nominations brought forward. Nomination for Rachelle stands and ELECTED.
- Signatures for PAC Executive AGM Signing Policy
 - Signature removal: Melissa & Shawn
 - New signers: Alyssa, Rachelle and Tanya
 - Remaining Signer: Emmy Kerr
 - Code of Ethics
 - signed by all PAC executives
 - To be signed in future by all Committee lead members
 - **New PAC Executive for 2025/2026** (beginning July 1st, 2025)
 - **Chair:** Megan Melynk
 - **Vice Chair:** Tanya Cannon
 - **Treasurer:** Alyssa Blondin
 - **Secretary:** Emmy Kerr
 - **DPAC Representative:** Ashley Klaassen
 - **Indigenous Representative:** Rachelle Pinch
 - A huge thank you to our outgoing members – Shawn Geiselman, Melissa Graham and Laurel Thorton for your service on PAC!

5. OPEN DISCUSSION

6. BUSINESS FOR NEXT MEETING

- Meet & Greet - Wednesday, September 17, 2025
- Catering Ideas:

- Would like to have a food truck and a PAC concession to make this event as accessible as possible.
- Food Trucks: The Poutinerie? The Tin Cow? (ice cream)
- PAC Hot Dog Concession Stand, Freezies
 - Hot Dog Concession Stand: we will need 4-6 volunteers

7. DATE FOR NEXT MEETING:

- September 8th, 2025 7pm.

8. ADJOURNMENT:

Motioned - Melissa

Seconded - Rachelle

Time: 8:23pm